Town of Cowpens
Special Council Meeting
April 25, 2016

The Town of Cowpens held a special meeting on Monday, April 25, 2016, at 6:00 p.m. Present were Mayor Pro-Tem Brenda J. Adair, Council Members Bobby Dowis, Roy Logan and Jarred S. Spencer and Mayor Michael D. Hamrick was absent.

Mayor Pro-Tem Brenda J. Adair called the meeting to order and prayer was held by Bobby Dowis.

Carson Smith was recognized by Town Council. Mr. Smith questioned Town Council about the accident, from several weeks ago, involving the Cowpens Fire Department. He wanted to know about licenses and emergency vehicle training. Mr. Steve Bolin stated that he would contact Chief Blanton and prepare the answers to his questions.

Employee Handbook

Updates have been made to the Employee Handbook and require approval from town council. Bobby Dowis made a motion, second by Roy Logan, and carried, to adopt the changes which include the addition of President's Day as a holiday and a Social Network Policy as listed below:

Social Networks, Personal Websites and Blogs

Social networking, personal websites, and blogs have become common methods of self-expression. The Town respects the right of employees to use these media during their personal time. The Town consents to reasonable limited access to social media sites during working hours or using Town equipment. What is "reasonable" is determined in the sole discretion of the Town. The only sure way to avoid violating the Town's policy on personal social media site access is to not to access such sites at all during working hours or using Town equipment.

Employees must understand that material posted on these media may be read by persons other than those for whom it is intended. Employees are cautioned that they are responsible for the contents of social media posts they make. Posts that contain obscene or harassing material, that are unlawful, that contain personal attacks on coworkers, that reasonably call into question the employee's judgment, or that reasonably cause concern among the public may result in discipline, up to and including termination from employment. Similarly, conduct that would violate Town policies if done in person also violates Town policy if done through social media. Employees may not disclose confidential information over social media or similar sites.

Employees who post on media sites and who have identified themselves as a member or employee of the Town on those sites must make it clear that they are expressing their own views and not those of the Town.

SCDOT Request for Information

Mr. Bolin informed Town Council that the SC Department of Transportation (SCDOT) needed special information for the memorial naming of Old Pacolet Road and the naming of the bridge on Old Pacolet Road. He provided literature from the SCDOT and requested that Town Council complete the information to be returned to SCDOT.

Budget Workshop

Steve Bolin reviewed with Town Council some budget items for 2016-2017 fiscal years. Income information has not been completed due to waiting on information from the Spartanburg County Auditor's Office, business license income, and police fines. He reviewed the air conditioner unit replacement cost for the Cowpens Depot during the upcoming fiscal year, as well as, audit fees, legal fees, land and building repairs and maintenance, body worn cameras, contract labor for the street department, garbage expenses, computer maintenance, and Stormwater expenses. Brenda J. Adair inquired about the marking of the police vehicles. Mr. Bolin stated the gray charger was marked,; the black charger is in a waiting period since being repaired from the hail damage; the Explorer is getting equipment installed; the Taurus is having the light kits installed. Steve Bolin stated that the budget will be ready for first reading at our regular meeting on May 16, 2016. A budget workshop will be scheduled prior to this meeting.

Council briefly talked about the Farmer's Market, the grant guidelines from USDA for the Farmer's Market, the Mighty Moo Festival, and security for the festival. Brenda J. Adair stated that the town should share the cost for the portable toilets for the festival.

Jarred S. Spencer made a motion for the meeting to adjourn, second by Roy Logan and carried.

Michael D. Hamrick, Mayor

Brenda J. Adair, Mayor Pro-Tem

Bobby Dowis, Council Member

Attest: Roy Logan, Council Member

Teresa Chadwick, Town Clerk Jarred S. Spencer, Council Member