

**TOWN OF COWPENS
REGULAR COUNCIL MEETING
5330 N. Main St.
Monday, June 24, 2024, 6:00 p.m.**

The Town of Cowpens held its regular meeting on Monday, June 24, 2024, at 6:00 p.m. Present were Mayor Jarred S. Spencer, Mayor Pro-Tem Erin P. Wofford, Council Members Lesa C. Bolin, Pam Camp, and Danyelle D. Goode. Mayor Jarred S. Spencer called the meeting to order and held prayer.

The agenda for the June 24, 2024, meeting was presented to the town council. Pam Camp made a motion to approve the agenda, seconded by Lesa C. Bolin, and carried.

Approval of Minutes, Purchase Journals, and Bank Statements

Minutes of the May 20, 2024, and June 18, 2024, meetings were presented to the Town Council. Erin P. Wofford made a motion to approve the minutes as presented, seconded by Danyelle D. Goode, and carried.

The purchase journal for May 2024 was presented to the Town Council. Erin P. Wofford made a motion to accept the purchase journal as presented, seconded by Danyelle D. Goode, and carried.

Bank Statements for May 2024 were presented to the Town Council. Lesa C. Bolin made a motion to approve the Bank Statements as presented, seconded by Pam Camp, and carried.

Department Reports

Steve Bolin presented the department reports as follows:

The police department issued 113 warnings during May 2024 and 98 citations. Total fines collected were \$11,175.25 and \$3,236.46 was the town's portion.

Mileage for each department – Police Department 9,323 miles, Fire Department 2,678 miles, and Street Department 793 miles.

The fire department responded to 26 calls during the month of May 2024. Eight were in the Town of Cowpens, five were in the fire district, nine were in the Spartanburg Mutual Aid District, and four were in the Cherokee County Mutual Aid District.

CC&I Services – Twelve permits were issued during the month of May 2024. These permits included re-inspection, Commercial Plan Review, residential construction, and electrical.

Steve Bolin provided an updated vacant property listing. The highlighted green areas have been taken care of, and the blue highlighted areas need corrective action. He will continue to work with the property owners for corrective action.

New Business

No new business.

Old Business

A. Proposed Budget for 2024-2025 2nd Reading

Steve Bolin and Teresa Carter presented the second reading of the Town of Cowpens Proposed Budget for the fiscal year 2024-2025 and the fire department budget for 2024-2025. The Town of Cowpens Proposed budget for 2024-2025 remained at \$1,486,257.00 following the first reading. Pam Camp made a motion to approve the Town of Cowpens proposed budget for 2024-2025, seconded by Erin P. Wofford, and carried.

B. Proposed Budget Cowpens Fire Department for 2024-2025

The Cowpens Fire Department Proposed Budget for 2024-2025 is \$487,889.00, which includes the town's portion of \$167,000. Erin P. Wofford made a motion to approve these budgets respectively, seconded by Pam Camp, and carried.

C. Food Truck Permits

The Town Council discussed the food truck permits and guidelines and how the staff was issuing permits. It was the consensus of the Town Council to keep the policy in place.

D. Farmers' Market Project

Steve Bolin updated the Town Council on the most up-to-date information available. An easement will need to be obtained. Prior to that a survey will need to be completed. Mr. Bolin has met with the adjacent property owner, and he is agreeable to work being completed. Ray Rogers is also working on quotes for the HVAC system.

Erin P. Wofford made a motion to enter executive session to discuss contractual matters related to 1. Veterans Park and 2. Andrew Babb, seconded by Lesa C. Bolin, and carried.

Erin P. Wofford made a motion to come out of executive session, seconded by Lesa C. Bolin, and carried. No action was taken.

Lesla C. Bolin made a motion to adjourn the meeting, seconded by Erin P. Wofford, and carried.

Mayor Jarred S. Spencer

Mayor Pro-Tem Erin P. Wofford

Council Member Lesa Bolin

Attest:

Council Member Pam Camp

Teresa Carter, Town Clerk

Council Member Danyelle D. Goode