

**TOWN OF COWPENS
REGULAR COUNCIL MEETING
5330 N. Main St.
Monday, July 17, 2023**

The Town of Cowpens held a regular meeting on Monday, July 17, 2023, at 6:00 p.m. Present were Mayor Michael D. Hamrick, Mayor Pro-Tem Jarred S. Spencer, and Council Members Pam Camp, Thomas Voelker, and Erin P. Wofford. Staff present included: Steve Bolin, Town Administrator, and Teresa Carter, Town Clerk. Mayor Michael D. Hamrick called the meeting to order, and Erin P. Wofford held prayer, including a moment of silence for families who lost their loved ones during the month.

Approval of Agenda

Jarred S. Spencer made a motion to approve the agenda for July 17, 2023, seconded by Erin P. Wofford, and carried.

Approval of Minutes, Purchase Journals, and Bank Statements

The council reviewed the minutes, purchase journals, accounts registers, and monthly bank statements.

Jarred S. Spencer made a motion to approve the minutes of June 27, 2023, seconded by Erin P. Wofford and carried.

Pam Camp made a motion to approve the purchase journals for June 2023, seconded by Jarred S. Spencer, and carried.

Jarred S. Spencer made a motion to approve the June 2023 bank statements as presented, seconded by Erin P. Wofford, and carried.

Department Reports

Steve Bolin reported the number of calls for the police department. The police department issued 104 citations during the month of June 2023 and 22 warnings. Fines collected totaled \$7,416.50. The town's portion was \$2,764.51.

The fire department responded to 22 calls during June 2023. Six calls were in the Town of Cowpens, 11 in the Cowpens Fire District, two in Spartanburg County Mutual Aid District, and three in Cherokee County Mutual Aid District.

Mileage for each department was 11,057 in the police department, 1,962 in the fire department, and 778 in the street department.

NEW BUSINESS

A. Business License Ordinance Update – 1st Reading

Teresa Carter introduced an update amending the business license ordinance. Act No. 176 of 2020 requires that by December thirty-first of every odd year, each municipality levying a business license tax must adopt, by ordinance, the latest Standardized Business License Class Schedule as recommended by the Municipal Association of South Carolina and adopted by the Director of the Revenue and Fiscal Affairs Office. Erin P. Wofford made a motion to adopt the first reading of this ordinance, seconded by Pam Camp and carried.

OLD BUSINESS

A. Hospitality Tax Request – Sherwood Pool

The town council reviewed the request made by Sherwood Pool for hospitality funds to paint the pool house. After reviewing the application, Pam Camp made a motion to deny the application, seconded by Erin P. Wofford, and carried.

B. Farmer's Market Update

Information is not available at the time of this meeting. Jarred S. Spencer made a motion to continue discussion at a later date, seconded by Thomas Voelker, and carried.

Executive Session

Jarred S. Spencer made a motion to enter executive session to discuss contractual matters related to parking lot bids for E. Foster Street, seconded by Erin P. Wofford, and carried. Pam Camp made a motion to come out of executive session, seconded by Jarred S. Spencer, and carried.

Erin P. Wofford made a motion to accept the bid from Palmetto Construction Group, Inc. in the amount of \$198,773.00, for the construction of the parking lot on E. Foster Street, seconded by Jarred S. Spencer, and carried.

Adjournment

Jarred S. Spencer made a motion to adjourn, seconded by Erin P. Wofford, and carried.

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Mayor Michael D. Hamrick

Mayor Pro-Tem Jarred S. Spencer

Council Member Pam Camp

Attest:

Council Member Thomas Voelker

Teresa Carter, Town Clerk

Council Member Erin P. Wofford

Guest Present: Ian Henderson, Chad Henderson, and Dale Horton