

**TOWN OF COWPENS
REGULAR COUNCIL MEETING
5330 N. Main St.
August 15, 2022**

The Town of Cowpens held a regular meeting on Monday, August 15, 2022, at 6:00 p.m. Present were Michael D. Hamrick, Mayor Pro-Tem Jarred S. Spencer, Council Members Pam Camp, Thomas Voelker, and Erin P. Wofford. Mayor Hamrick called the meeting to order, and Erin P. Wofford held prayer.

Approval of Agenda

Jarred S. Spencer made a motion to approve the agenda for August 15, 2022, amending the agenda to include an executive session to discuss contractual matters related to property, seconded by Pam Camp, and carried.

Approval of Minutes & Financial Statements

Council reviewed the minutes, purchase journals, accounts registers, and monthly bank statements.

Jarred S. Spencer made a motion to approve the minutes of July 18, 2022, and August 9, 2022, seconded by Thomas Voelker and carried. Erin P. Wofford made a motion to approve the purchase journals, accounts registers, and monthly bank statements as presented, seconded by Pam Camp, and carried.

Department Reports

Steve Bolin reported the number of calls for the police department. The police department issued 59 citations during the month of July. Fines collected totaled \$3,933.50. The town's portion was \$1,262.10. The fire department responded to 26 calls during July 2022. Seven calls were in the Town of Cowpens, nine in the Cowpens Fire District, seven in Spartanburg County Mutual Aid District, and three in Cherokee County Mutual Aid District.

NEW BUSINESS

A. Hometown Economic Development Grant - Resolution

Council discussed the Hometown Economic Development Grant, in the amount of \$25,000.00. The local match is five percent. If approved the funds will be delegated for a Main Street Development Study. Pam Camp made a motion to approve the Resolution and authorize Mayor Hamrick to sign the Resolution, seconded by Jarred S. Spencer, and carried.

B. Budget Adjustments for General Fund 2021-2022

Council reviewed the budget adjustments for the General Fund for 2021-2022. Jarred S. Spencer made a motion to continue review until the next meeting in order to have additional changes made, seconded by Erin P. Wofford, and carried.

C. Budget Adjustments for Fire Department 2021-2022

Council reviewed the budget adjustments for the Fire Department for 2021-2022. Pam Camp made a motion to approve the budget adjustments, seconded by Erin P. Wofford, and carried.

D. CC&I Agreement – Authorizing Mayor to sign

The Mayor and Town Council reviewed and discussed an agreement with CC&I Services to perform all required services to the public within the needs of providing permits, inspections, plan review and building official services. CC&I will collect all fees for permitting, plan review and after hour service fees within its office or website for services. CC&I will provide to the Town 20% of all collected fees paid for by company check on a calendar monthly schedule, made payable to by the 15th of the month that ended the previous month. Pam Camp made a motion to approve and enter into the agreement, authorizing the mayor or administrator to sign the agreement, seconded by Erin P. Wofford, and carried.

E. Hospitality Tax Grant – Boo Fest & Fall Decorations

A Hospitality Tax Grant Application was presented to town council from the Cowpens Area Merchants Association (CAMA) in the amount of \$1,500.00. The funds will be used to purchase candy to distribute to the community children during Halloween and to decorate the town for fall. Jarred S. Spencer made a motion to approve the application in the amount of \$1,500.00, seconded by Erin P. Wofford, and carried.

F. Hospitality Tax Grant – Fall Festival

A Hospitality Tax Grant Application was presented to town council from the Cowpens Area Merchants Association (CAMA) in the amount of \$1,200.00. The funds will be used to advertise the CAMA Fall Market, which will draw shoppers into the town, and promote our town to be a family-oriented community and a friendly place for tourist to return and shop. Jarred S. Spencer made a motion to approve the application in the amount of \$1,200.00, seconded by Pam Camp, and carried.

OLD BUSINESS

A. Annexation

Town Council discussed the need for town growth and annexation. Several areas of the community were discussed, and council instructed Steve Bolin to have a tax comparison conducted of the areas in question.

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Executive Session-Contractual Matters related to Parking

Jarred S. Spencer made a motion to enter executive session to discuss contractual matters related to parking, seconded by Thomas Voelker, and carried. Pam Camp made a motion to come out of executive session, seconded by Erin P. Wofford, and carried. No action was taken.

Pam Camp made a motion to enter executive session to discuss contractual matters related to receiving a donation of property and review appraisal information, seconded by Jarred S. Spencer, and carried. Jarred S. Spencer made a motion to come out of executive session, seconded by Thomas Voelker, and carried.

Jarred S. Spencer made a motion to adjourn, seconded by Erin Wofford and carried.

Mayor Michael D. Hamrick

Mayor Pro-Tem Jarred S. Spencer

Council Member Pam Camp

Attest:

Council Member Thomas Voelker

Teresa Carter, Town Clerk

Council Member Erin P. Wofford

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¹ Guest present: Scott Stauffer