

**TOWN OF COWPENS
REGULAR COUNCIL MEETING
5332 N. Main St.
Monday, August 18, 2025, 6:00 p.m.**

The Town of Cowpens held its regular meeting on Monday, August 18, 2025, at 6:00 p.m. Present were Mayor Jarred S. Spencer, Mayor Pro-Tem Erin P. Wofford, Council Members Lesa C. Bolin, Pam Camp, and Danyelle D. Goode. Mayor Jarred S. Spencer called the meeting to order and held prayer.

Pam Camp made a motion to approve the agenda for August 18, 2025, seconded by Erin P. Wofford, and carried.

Approval of Minutes, Purchase Journal, and Bank Statements

The minutes of July 21, 2025, meeting were presented. Lesa C. Bolin made a motion to approve the minutes as presented, seconded by Erin P. Wofford, and carried.

The purchase journals for July 2025 were presented to the town council. Erin P. Wofford made a motion to approve the purchase journals as presented, seconded by Pam Camp, and carried.

The bank statements for July 2025 were presented to the town council. Danyelle D. Goode made a motion to approve the bank statements as presented, seconded by Lesa C. Bolin, and carried.

Department Reports

Steve Bolin presented departmental reports to the town council. The fire department responded to thirty-eight calls during the month of July 2025. Eight were in the Town of Cowpens, twenty were in the district, seven were in the Spartanburg County Mutual Aid district, and three were in the Cherokee County Mutual Aid district.

The police department issued sixteen citations during July 2025. Six were for speeding, two operating uninsured vehicles, two seat belt or child restraint charges, and six other miscellaneous charges. Fines collected totaled \$8,162.14 and the town portion was \$3,186.77.

Mileage for each department was as follows:

- Police Department – 8,968 miles
- Fire Department – 2,921 miles
- Street Department – 619 miles

CC&I issued one re-inspection permit, three commercial construction permits, and six residential permits during the month of July 2025. The permit fees totaled \$1,090.00, and the town's portion will be \$218.00. Clark Taylor has issued multiple ordinance violations, and those cases will be heard in the Town of Cowpens Municipal Court on August 21, 2025.

Street Department – High grass has continued to be a problem in areas due to the excessive amount of rain. Problem areas have been noted and will be addressed.

OLD BUSINESS

A. Potter's Lofts Update

Steve Bolin reported the following work has begun at Potter's Lofts:

- a. Framing
- b. Drywall
- c. Installation of plumbing & fixtures

Plans are on schedule, and the property may be ready by early 2026.

B. Sports Complex Update

Mr. Bolin reported that a meeting was held with the MBI Design Team, CC&I, Spartanburg County, and the Town of Cowpens to discuss the design approach for the Cowpens Middle School partial demolition project.

C. Town Election Update

Staff Present: Steve Bolin, Town Administrator, Teresa Carter, Town Clerk
Guest: Stephen Wofford

Two Town Council seats are up for re-election. Filing opened August 1, 2025, at noon and ended August 15, 2025, at noon. Two candidates filed, Pam Camp and Danyelle D. Goode.

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NEW BUSINESS – None

Mr. Bolin requested that town council keep the upcoming events in mind:

- Fall Events
- Christmas Decorations
- Fall Clean Up

ADJOURNMENT

Danyelle D. Goode made a motion to adjourn the meeting, seconded by Erin P. Wofford, and carried.

Mayor Jarred S. Spencer

Council Member Lesa Bolin

Attest:

Council Member Pam Camp

Council Member Danyelle D. Goode

Teresa Carter, Town Clerk

Council Member Erin P. Wofford

Staff Present: Steve Bolin, Town Administrator, Teresa Carter, Town Clerk
Guest: Stephen Wofford