

**TOWN OF COWPENS  
REGULAR COUNCIL MEETING  
August 19, 2019**

The Town of Cowpens held its regular council meeting on Monday, August 19, 2019, at 6:00 p.m. Present were Mayor Michael D. Hamrick, Mayor-Tem Brenda J. Adair, Council Members Roy Logan, Jarred S. Spencer and Thomas Voelker

Mayor Hamrick called the meeting to order and Jarred S. Spencer held prayer and included a moment of silence for the families of area residents who had lost loved ones and those who have sickness in their families.

**Approval of Agenda**

Jarred S. Spencer made a motion to approve the agenda for August 19, 2019, second by Roy Logan and carried.

**Approval of Minutes & Financial Statements**

Council reviewed the minutes April 1, 2019, July 15, 2019, and July 29, 2019, purchase journals, accounts registers, and monthly bank statements. Roy Logan made a motion to approve the minutes, second by Brenda J. Adair and carried.

Brenda J. Adair made a motion to approve the purchase journals, accounts registers, and monthly bank statements as presented, second by Jarred S. Spencer and carried.

**Department Reports**

Steve Bolin reported the number of fire calls for the fire department. The fire department answered 28 calls for the month of July 2019. Nine calls were in the town, six calls in the fire district, eight calls were mutual aid in Spartanburg County, and five all in Cherokee County.

Mileage for each department included: Police – 8,384 Street Department –918 and Fire Department – 2,083.

The police department issued 63 citations during the month of July and 44 warnings. Fines collected totaled \$3,612.61. The town's portion was \$1,297.55

**Old Business - None**

**New Business**

**Budget Adjustments 2018-2019 (General Fund)**

Council reviewed the budget adjustments for the fiscal year ending June 30, 2019. Brenda J. Adair made a motion to approve the adjustments with \$9,000 going to the St Dept Franchise Fees and \$31,763 into a general fund reserve account, Roy Logan seconded.

**Budget Adjustments 2018-2019 (Fire Department)**

Council reviewed budget adjustment recommendations for the fire department for the fiscal year ending June 30, 2019. Jarred S. Spencer made a motion to approve the fire department budget adjustments, second by Roy Logan and carried.

**Timken Community Center Playground**

Spartanburg County Parks Department is seeking sealed proposals from qualified playground equipment vendors to design, furnish, deliver, and install new playground equipment and related items

**Page Two**  
**August 19, 2019**

at the Timken Community Center. The playground area will be 30' x 75' and will include some type of swing. Surfacing material, borders and on access ramp will be included. Their approximate budget for this project is \$50,000. Jarred S. Spencer made a motion to approve this upgrade to the Timken Community Center, second by Thomas Voelker and carried.

**Upcountry Visitor's Guide**

The Upcountry Visitor's Guide is the official vacation and travel guide to South Carolina's Upcountry. Advertising in the guide allows the Town of Cowpens to place our message in front of Upcountry visitors, new residents and relocation prospects. This is an opportunity to be seen by more than 200,000 individuals. The deadline for ad space reservations is Friday, September 20, 2019. Brenda J. Adair made a motion not to pursue the ad for this year due to the cost of \$850 for 1/6 of a page, second by Jarred S. Spencer and carried.

**Agreement with Spartanburg County to Collect Service Fees**

This agreement will allow Spartanburg County to collect service fees for the Town of Cowpens through the existing county property tax and fee collection system. Council reviewed the agreement and discussed their options. Brenda J. Adair made a motion to authorize Steve Bolin to sign the agreement with Spartanburg Count, second by Roy Logan and carried.

**Short Term Rental Ordinance**

The purpose of this ordinance is to regulate the use of residential units as short term rentals in order to protect the integrity of the town's neighborhoods and the quality of life of its citizens; establish a system to track the short term inventory in the town; to protect the health and safety of occupants of short term rental units; to ensure a level playing field for individuals in the short term rental market; and to protect the residential character of the residential districts of the town. Council discussed this ordinance and will continue reviewing their options at a workshop scheduled for September 10, 2019. Brenda J. Adair second by Roy Logan.

**Façade Program**

The purpose of the Town of Cowpens' Commercial Façade Improvement Program is to encourage investment in the Town's Central Business District, with the goal of revitalizing downtown. This program will provide funds to finance exterior improvements to commercial buildings that improve the appearance of buildings. Council discussed the program, its funding, eligibility requirements, the application process, and distribution of funds. Discussion will continue at the next planned workshop.

**Hometown Grant Application**

The Municipal Association of South Carolina offers Hometown Economic Development Grants to South Carolina cities and towns to implement economic development projects that will make a positive impact on the quality of life in their communities. The grant program also promotes and recognizes innovation in economic development practices. Council discussed the application guideline, eligibility, and the match requirements. Brenda J. Adair made a motion to commit to pursuing a Hometown Economic Development Grant for Facades and Beautification of Main Street, second by Jarred S. Spencer and carried. A Resolution will be presented at the next workshop.

**Page Three**  
**August 19, 2019**

**Gazebo Repairs** – Steve Bolin will be obtaining quotes for needed gazebo repairs.

**Streetscape – Color Concrete**

Council discussed pressure washing the stamped concrete from Church Street to Foster Street prior to staining the concrete. Steve Bolin is continuing to receive quotes from companies for the pressure washing.

**Seal Coating Town Hall Parking Area**

Steve Bolin is taking bids to have the parking lot seal coated.

Jarred S. Spencer made a motion to adjourn, second by Thomas Voelker and carried.

Mayor Michael D. Hamrick

Mayor Pro-Tem Brenda J. Adair

Council Member Roy Logan

Attest:

Council Member Jarred S. Spencer

Teresa Carter, Town Clerk

Council Member Thomas Voelker