

**TOWN OF COWPENS
REGULAR COUNCIL MEETING
5330 N. Main St.
Monday, August 21, 2023**

The Town of Cowpens held a regular meeting on Monday, August 21, 2023, at 6:00 p.m. Present were Mayor Michael D. Hamrick, Mayor Pro-Tem Jarred S. Spencer, and Council Members Pam Camp, and Erin P. Wofford. Absent: Thomas Voelker. Staff present included: Steve Bolin, Town Administrator, and Teresa Carter, Town Clerk. Mayor Michael D. Hamrick called the meeting to order, and Pam Camp held prayer, including a moment of silence for families who lost their loved ones during the month.

Approval of Agenda

Jarred S. Spencer made a motion to approve the agenda for August 21, 2023, seconded by Erin P. Wofford, and carried.

Approval of Minutes, Purchase Journals, and Bank Statements

The council reviewed the minutes, purchase journals, accounts registers, and monthly bank statements.

Erin P. Wofford made a motion to approve the minutes of July 17, 2023, seconded by Jarred S. Spencer and carried.

Pam Camp made a motion to approve the purchase journals for July 2023, seconded by Jarred S. Spencer, and carried.

Pam Camp made a motion to approve the July 2023 bank statements as presented, seconded by Erin P. Wofford, and carried.

Department Reports

Steve Bolin reported the number of calls for the police department. The police department issued 127 citations during the month of July 2023 and 39 warnings. Fines collected totaled \$6,478.00. The town's portion was \$2,231.52.

The fire department responded to 29 calls during July 2023. Three calls were in the Town of Cowpens, 10 in the Cowpens Fire District, 10 in Spartanburg County Mutual Aid District, and six in Cherokee County Mutual Aid District.

Mileage for each department was 8,598 in the police department, 1,617 in the fire department, and 1,079 in the street department.

Mr. Bolin also updated town council on the Peeler Property, Potters' Store Property, and a property on Rainbow Drive that included photos prior to and after an eviction process.

NEW BUSINESS

A. Christmas Decorating

Erin Wofford and Pam Camp informed the Town Council that a meeting is scheduled for the Christmas Committee and that hoped to grow from last year. No other information is available at this time.

B. Greenway Drive Sidewalk

Steve Bolin spoke with Gene Brannum (SCDOT) and was informed that this would be a project of SCDOT. Further information will be provided at a later date.

C. First Reading – Procurement Exemption

First Reading of an ordinance to exempt the award of a contract for garbage collection services from the Procurement Ordinance due to the insufficient thirty-day termination period was presented to town council. Town Council finds that even using streamlined and expedited procedures under the Procurement Ordinance, the remainder of the thirty-day termination period would be inadequate to negotiate, approve, execute, and deliver a contract with the new vendor of garbage collection services. Jarred S. Spencer made a motion to approve the first reading of the Procurement Exemption, second by Erin P. Wofford, and carried.

OLD BUSINESS

A. Business License Ordinance Update 2nd Reading

Second Reading of an Ordinance amending the business license ordinance, Act No. 176 of 2022 requires that by December thirty-first every odd year, each municipality levying a business license tax must adopt, by ordinance, the latest Standardized Business License Class Schedule as recommended by the Municipal Association of South Carolina and adopted by the Director of Revenue and Fiscal Affairs Office. Pam Camp made a motion to adopt the second reading of this ordinance, seconded by Jarred S. Spencer, and carried.

B. Foster Street Parking (update)

Palmetto Construction was awarded the contract for the Foster Street Parking lot during the meeting on July 17, 2023. Palmetto Construction was informed of the award and will begin construction on or before September 18, 2023.

TOWN COUNCIL WORKSHOSP

A. CMS Property

Town Council discussed the possible use of the CMS Property on Foster Street. More information will be available at a later date.

B. Picnic Shelter at Timken Community Center

Guest Present: Rich Ashford, Lesa Bolin, Paul D. Abbott, Jr., Dan Dearybury, and Tony Makupson

Mayor Hamrick informed the Town Council that Spartanburg County Parks and Recreation submitted a grant on behalf of the Town of Cowpens for a picnic shelter at the Timken Community Center. The Town of Cowpens will be responsible for a 20% match. Pam Camp made a motion to approve the 20% match using funds from the American Rescue Plan Act, seconded by

Erin P. Wofford and carried. After further discussion, Pam Camp made a motion to name the picnic shelter “The Kasler Hughes Picnic Shelter”, seconded by Jarred S. Spencer, and carried. The Town Council discussed and will later develop a process to dedicate/name projects in the town.

Executive Session

Jarred S. Spencer made a motion to enter executive session to discuss contractual matters related to fire department personnel, office personnel, and the garbage contract, seconded by Erin P. Wofford, and carried. Jarred S. Spencer made a motion to come out of executive session, seconded by Erin P. Wofford, and carried.

Erin P. Wofford made a motion to accept the bid Spartan Waste for the garbage service contract, seconded by Pam Camp, and carried.

Adjournment

Jarred S. Spencer made a motion to adjourn, seconded by Erin P. Wofford, and carried.

Mayor Michael D. Hamrick

Mayor Pro-Tem Jarred S. Spencer

Council Member Pam Camp

Attest:

Council Member Thomas Voelker

Teresa Carter, Town Clerk

Council Member Erin P. Wofford