TOWN OF COWPENS
REGULAR COUNCIL MEETING
5332 N. Main St.
Monday, September 15, 2025, 6:00 p.m.

The Town of Cowpens held its regular meeting on Monday, September 15, 2025, at 6:00 p.m. Present were Mayor Jarred S. Spencer, Mayor Pro-Tem Erin P. Wofford, Council Members Lesa C. Bolin, Pam Camp, and Danyelle D. Goode. Mayor Spencer called the meeting to order, and Mayor Pro-Tem Erin P. Wofford held prayer.

Lesa C. Bolin made a motion to approve the agenda for September 15, 2025, seconded by Pam Camp, and carried.

Proclamation – Constitution Week

Lauri Darwin, First Vice Regent for the Battle of Cowpens Chapter of the Daughters of the American Revolution, and Susan Cheatham were present to accept a Proclamation for Constitution Week. Mayor Jarred S. Spencer presented the Proclamation declaring the week of September 15 – 22, 2025 Constitution Week in the Town of Cowpens.

Approval of Minutes, Purchase Journal, and Bank Statements

The minutes of August 18, 2025, meeting were presented. Erin P. Wofford made a motion to approve the minutes as presented, seconded by Lesa C. Bolin, and carried.

The purchase journals for August 2025 were presented to the town council. Erin P. Wofford made a motion to approve the purchase journals as presented, seconded by Danyelle D. Goode, and carried.

The bank statements for August 2025 were presented to the town council. Pam Camp made a motion to approve the bank statements as presented, seconded by Erin P. Wofford, and carried.

Executive Session

Lesa C. Bolin made a motion to enter executive session to discuss contractual matters related to the garbage contract and the FEMA contract, seconded by Erin P. Wofford, and carried. Erin P. Wofford made a motion to come out of executive session, seconded by Lesa C. Bolin and carried. No action was taken.

Department Reports

Steve Bolin presented departmental reports to the town council. The fire department responded to twenty calls during the month of August 2025. Eight were in the Town of Cowpens, five were in the district, six were in the Spartanburg County Mutual Aid district, and one was in the Cherokee County Mutual Aid district.

The police department issued fifteen citations during August 2025. Ten were for speeding, one operating uninsured vehicle, two DUS charges, and two other miscellaneous charges. Fines collected totaled $3,956.78 and the town portion was $1,609.40. A total of 155 calls were received through the 911 dispatch.

Mr. Bolin reported that Reserve Officer John Rhymer was leaving the department to pursue his education. The police department is now on full staff with the addition of officers Kevin Cochran and Timothy Wingo.

Mileage for each department was as follows:

- Police Department – 7,935 miles
- Fire Department – 3,075 miles
- Street Department – 706 miles

CC&I issued four residential permits during the month of August 2025. Clark Taylor has issued multiple ordinance violations, and those cases will be heard in the Town of Cowpens Municipal Court on September 16, 2025.

Street Department – Fall Clean Up will be September 29 – October 3, 2025. A Facebook post informs citizens what can be picked up and requests that no items be put on the roadside prior to September 26, 2025.

The street department needs equipment and a new truck. More information will be provided later.

Staff Present: Steve Bolin, Town Administrator, Teresa Carter, Town Clerk, Tony Blanton, Fire Chief
Guest: Lauri Darwin, First Vice Regent
Battle of Cowpens Chapter, DOR
Susan Cheatham, Battle of Cowpens Chapter, DOR

OLD BUSINESS

A. Potter's Lofts Update
Mayor Spencer and Steve Bolin, Town Administrator, met with investors of Potter's Lofts. A certificate of occupancy cannot be obtained until a sidewalk is installed on the side of Foster Street to make the entrance ADA compliant. A meeting will be held with SCDOT and Dunbar Construction regarding installation of the sidewalk and right of ways requirements.

B. Sports Complex Update
No additional information is currently available.

C. Fall Events
Mr. Bolin informed the town council that the merchants will have their Fall Market on September 20, 2025, and Boo Fest will be October 31, 2025. He also mentioned that the Christmas Committee needs to plan for the upcoming Christmas season. Mr. Bolin will schedule a meeting with key personnel to start planning for the Christmas season.

NEW BUSINESS

A. General Fund Budget Adjustments 2024-2025
Town Council was presented with budget adjustments for the 2024-2025 fiscal year. Pam Camp made a motion to approve the adjustments as presented, seconded by Danyelle D. Goode, and carried.

ADJOURNMENT

Lesa C. Bolin made a motion to adjourn the meeting, seconded by Erin P. Wofford, and carried.

Mayor Jarred S. Spencer

Mayor Pro-Tem Erin P. Wofford

Council Member Lesa Bolin

Attest:

Council Member Pam Camp

Teresa Carter, Town Clerk

Council Member Danyelle D. Goode

Staff Present: Steve Bolin, Town Administrator, Teresa Carter, Town Clerk, Tony Blanton, Fire Chief
Guest: Lauri Darwin, First Vice Regent
Battle of Cowpens Chapter, DOR
Susan Cheatham, Battle of Cowpens Chapter, DOR