

**TOWN OF COWPENS
REGULAR COUNCIL MEETING
5332 N. Main St.
Monday, October 20, 2025, 6:00 p.m.**

The Town of Cowpens held its regular meeting on Monday, October 20, 2025, at 6:00 p.m. Present were Mayor Jarred S. Spencer, Mayor Pro-Tem Erin P. Wofford, Council Members Lesa C. Bolin, Pam Camp, and Danyelle D. Goode. Mayor Spencer called the meeting to order and held prayer.

Erin P. Wofford made a motion to approve the agenda for October 20, 2025, seconded by Pam Camp, and carried.

Proclamation – World Pancreatic Cancer Day November 20, 2025

A Proclamation for World Pancreatic Cancer Day was presented declaring the November 20, 2025, as World Pancreatic Cancer Day in the Town of Cowpens. The good health and well-being of the residents of Cowpens are enhanced as a direct result of increased awareness about the symptoms and risks of pancreatic cancer, and research into early detection, causes, and effective treatments.

Approval of Minutes, Purchase Journal, and Bank Statements

The minutes of September 15, 2025, meeting were presented. Erin P. Wofford made a motion to approve the minutes as presented, seconded by Lesa C. Bolin, and carried.

The purchase journals for September 2025 were presented to the town council. Pam Camp made a motion to approve the purchase journals as presented, seconded by Lesa C. Bolin, and carried.

The bank statements for September 2025 were presented to the town council. Lesa C. Bolin made a motion to approve the bank statements as presented, seconded by Danyelle D. Goode, and carried.

Department Reports

Steve Bolin presented departmental reports to the town council. The fire department responded to twenty-four calls during the month of September 2025. Nine were in the Town of Cowpens, six were in the district, seven were in the Spartanburg County Mutual Aid district, and two were in the Cherokee County Mutual Aid district.

The police department issued 31 citations during September 2025. Eighteen were for speeding, one operating uninsured vehicle, one DUS charge, and nine other miscellaneous charges. Fines collected totaled \$5,458.91 and the town portion was \$1,848.89. A total of 206 calls were received through the 911 dispatch.

Mileage for each department was as follows:

- Police Department – 7,065 miles
- Fire Department – 2,015 miles
- Street Department – 975 miles

CC&I issued four residential permits during the month of September 2025. Clark Taylor has issued multiple ordinance violations, and those cases will be heard in the Town of Cowpens Municipal Court on October 21, 2025.

Mr. Bolin presented a letter from an engineering service that has provided information on the former Willis Café building next door to Potters' Lofts. The letter detailed significant decay and rot in several areas of the floor and roof. The conditions of the ceiling joists cannot be seen at this point. The building is uninhabitable in its current condition.

The street department leaf vacuum has been serviced and the crew is preparing for leaf season.

OLD BUSINESS

A. Fall Events

Mr. Bolin reviewed fall events with town council to keep them updated. Fall events are as follows:

1. Boo Fest
2. Holiday Market

Staff Present: Steve Bolin, Town Administrator, Teresa Carter, Town Clerk

Guest: Randy Goode, Derrick Wood

3. Christmas Parade and other Christmas activities

Page Two

October 20, 2025

OLD BUSINESS (Cont.)

B. FEMA Funds Distribution

Town Council discussed the distribution of FEMA funds. Erin P. Wofford made a motion to distribute the funds evenly between four departments, \$25,000 each and leaving the cushion for discretionary needs, seconded by Pam Camp and carried.

NEW BUSINESS

A. Hospitality Tax Grant – Cowpens Area Merchants Association (CAMA) for Boo Fest

The Town Council received a grant application, in the amount of \$800.00, from CAMA to purchase candy for Boo Fest. Pam Camp made a motion to approve the grant application, seconded by Danyelle D. Goode, and carried.

B. Street Department Vehicle

Mr. Bolin informed town council that the 2003 F-250 was in deplorable condition. He suggested to research options and purchase a used vehicle from a reputable dealer that a local contractor has had success with purchases. Mayor Spencer agreed with Mr. Bolin and commended his recommendation. Mr. Bolin will pursue a vehicle for the street department.

C. Holiday Schedule

Town Council was informed that the Christmas Eve and Christmas Holiday fell on a Wednesday and Thursday. A suggested adjusted schedule was to work a half day on Christmas Eve and be off on Friday, December 26, 2025. Town Council agreed to the adjusted schedule.

D. Spartanburg County Parks Department – Scavenger Hunt

Spartanburg County Parks Department will host a FREE scavenger hunt across Cowpens that is filled with quirky missions, exciting adventures, prizes, and fun for the whole community! Missions are easy and suitable for all skill levels, making it a perfect family-friendly activity. Dates for this event are October 30, 2025 – November 9, 2025. Contact Elise Gosnell for more information.

ADJOURNMENT

Danyelle D. Goode made a motion to adjourn the meeting, seconded by Erin P. Wofford, and carried.

Mayor Jarred S. Spencer

Mayor Pro-Tem Erin P. Wofford

Council Member Lesa Bolin

Attest:

Council Member Pam Camp

Staff Present: Steve Bolin, Town Administrator, Teresa Carter, Town Clerk

Guest: Randy Goode, Derrick Wood

Teresa Carter, Town Clerk

Council Member Danyelle D. Goode

Staff Present: Steve Bolin, Town Administrator, Teresa Carter, Town Clerk
Guest: Randy Goode, Derrick Wood