

**TOWN OF COWPENS
REGULAR COUNCIL MEETING
5330 N. Main St.
Monday, November 21, 2022**

The Town of Cowpens held a regular meeting on Monday, November 21, 2022, at 6:00 p.m. Present were Mayor Pro-Tem Jarred S. Spencer, Council Members Pam Camp, and Thomas Voelker. Absent: Mayor Michael D. Hamrick and Council Member Erin P. Wofford. Staff present included: Steve Bolin, Town Administrator, Teresa Carter, Town Clerk, Chief Wayne Meredith, Sgt. Breanna Cuff, Officers Jawarski Shelton, and Cedric Herbert. Mayor Pro-Tem Jarred S. Spencer called the meeting to order, and Pam Camp held prayer, including a moment of silence for families who lost their loved ones during the month.

Approval of Agenda

Thomas Voelker made a motion to approve the agenda for November 21, 2022, seconded by Pam Camp, and carried.

Approval of Minutes & Financial Statements

Council reviewed the minutes, purchase journals, accounts registers, and monthly bank statements.

Pam Camp made a motion to approve the minutes of October 11, October 17, and November 7, 2022, seconded by Thomas Voelker and carried.

Thomas Voelker made a motion to approve the purchase journals, seconded by Pam Camp, and carried.

Pam Camp made a motion to approve the October 2022 accounts registers, and monthly bank statements as presented, seconded by Thomas Voelker, and carried.

Scott Stauffer, of Cowpens Coffee & Creamery, thanked the town for their support. He stated that crosswalk situation at Foster and N. Main Streets needed to be addressed. After discussion, Steve Bolin was instructed to check our options with SC Department of Transportation (SCDOT).

Department Reports

Chief Meredith introduced the new officer to the town council, Officer Cedric Herbert.

Steve Bolin reported the number of calls for the police department. The police department issued 98 citations during the month of October 2022 and 45 warnings. Fines collected totaled \$6,333.88. The town's portion was \$2,031.81.

The fire department responded to 19 calls during October 2022. Seven calls were in the Town of Cowpens, four in the Cowpens Fire District, seven in Spartanburg County Mutual Aid District, and one in Cherokee County Mutual Aid District.

Mileage for each department was 5,206 in the police department, 1,550 in the fire department, and 1,472 in the street department.

Mr. Bolin also presented the first report from CC&I Services for building permits.

OLD BUSINESS

A. Parking Lot

Steve Bolin has checked with SCDOT, Sossamon Construction, and Summit Engineering regarding the development of a parking lot at the intersection of Foster and N. Oakland Streets. The consensus is that it will have to be engineered. Jarred S. Spencer questioned the drainage and whether a retention pond would be required. Mr. Bolin informed council that he is waiting on the plans from Summit Engineering.

B. SBA Cell Tower Lease

Steve Bolin informed council that Mayor Hamrick is still in negotiations with SBA regarding the lease on the cell tower. Information will be provided at a later date. Pam Camp made a motion to continue discussion until the December meeting, seconded by Thomas Voelker, and carried.

NEW BUSINESS

A. Approval of Comprehensive Plan

Town Council requested to continue discussion on the Comprehensive Plan to allow additional time to review the information. Thomas Voelker made a motion to continue discussion at the December meeting, seconded by Pam Camp, and carried.

B. Police Vehicle

Chief Meredith and Steve Bolin presented council a list of vehicles, that included milage, who the vehicle is assigned, and explained that the department is down two vehicles with the department now being a full staff. One of the vehicles (2016 Ford Explorer) is not in service due to needing an engine. The dealership has determined that it could be January or February before the engine would be replaced. After discussion and trying to determine the best option, financially, for the department, Pam Camp made a motion to purchase a vehicle using ARPA Funds, seconded by Thomas Voelker, and carried.

Guest Present: Scott Stauffer and Tony Makupson

C. Ordinance – Property Maintenance

Council discussed changing the wording of its property maintenance ordinance. It should read “The Town of Cowpens has adopted the most current version of the International Property Maintenance Code (IPMC)”. Thomas Voelker made a motion to accept the changes, seconded by Pam Camp, and carried. Jarred S. Spencer noted that the town has already approve the IPMC.

Thomas Voelker made a motion to adjourn, seconded by Pam Camp, and carried.

Mayor Michael D. Hamrick

Mayor Pro-Tem Jarred S. Spencer

Council Member Pam Camp

Attest:

Council Member Thomas Voelker

Teresa Carter, Town Clerk

Council Member Erin P. Wofford